

Downloading eBooks/Audiobooks from Live-brary using the Nook or Nook Color¹

Step By Step Summary (eBooks)

This section of instructions applies to the Nook Simple Touch and older models of the Nook. This method will also work to download eBooks to any Nook HD/HD+, Nook Color, or Nook Tablet device (see Audiobook section below for alternate Overdrive method).

Supported Files: EPUB eBook, PDF eBook, open EPUB eBook

- 1 Go to www.live-brary.com (Page 2)
- 2 Download/install the free Adobe Digital Editions software to your computer or laptop (Page 2-4)
- 3 Enter your Adobe ID (Page 4-5)
- 4 Find eBooks (Page 5-8)
- 5 Checkout eBooks (Page 8)
- 6 Transfer eBooks to your Nook (Page 8-10)

Step By Step Summary (Audiobooks – Nook Color models only)

This section of instructions applies to the Nook HD/HD+, Nook Color, or Nook Tablet. This method will also work to download eBooks (EPUB eBook, PDF eBook, open EPUB eBook) to any Nook HD/HD+, Nook Color, or Nook Tablet device.

Supported Files: OverDrive MP3 Audiobooks

- 1 Download the free OverDrive app for Nook (Page 11-12)
- 2 Enter your Adobe ID (Page 13)
- 3 Add Live-brary to your Overdrive app (Page 13-14)
- 4 Find Audiobooks (Page 15-16)
- 5 Checkout Audiobooks (Page 17)
- 6 Transfer Audiobooks to your Nook (Page 17-18)

¹ **The Step By Step eBook instructions on pages 2-10 will also work for Kobo or Sony Reader devices**

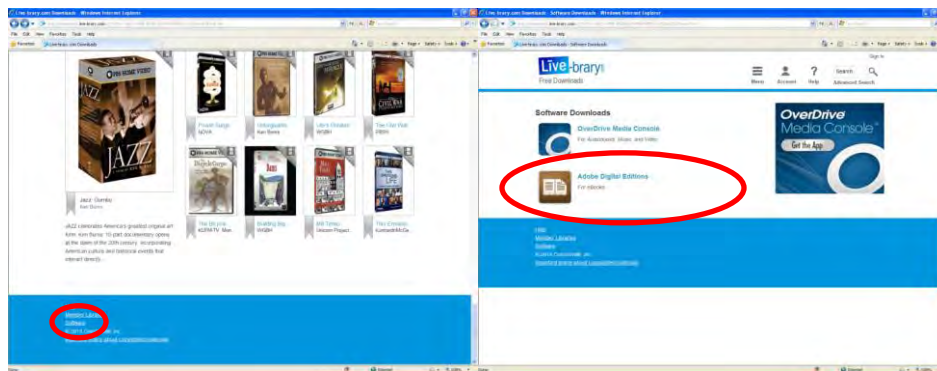
Step By Step (eBooks)

- 1 **Go to www.live-brary.com** by typing the address into your address bar or through the link on the library homepage. Click the eBooks link on the left side.

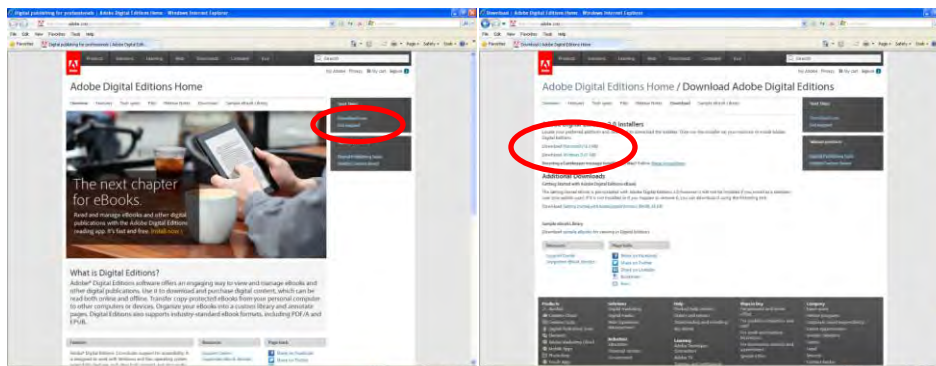


- 2 **Download/install the free Adobe Digital Editions software to your computer or laptop²**

Scroll all the way to the bottom of the next screen and click on the “Software” link. On the next page click on the link for “Adobe Digital Editions”.



On the next screen choose “Download now”. This will bring you to a screen where you can choose the correct version for your computer (Windows or Macintosh). Click on the link for the version that matches your computer.

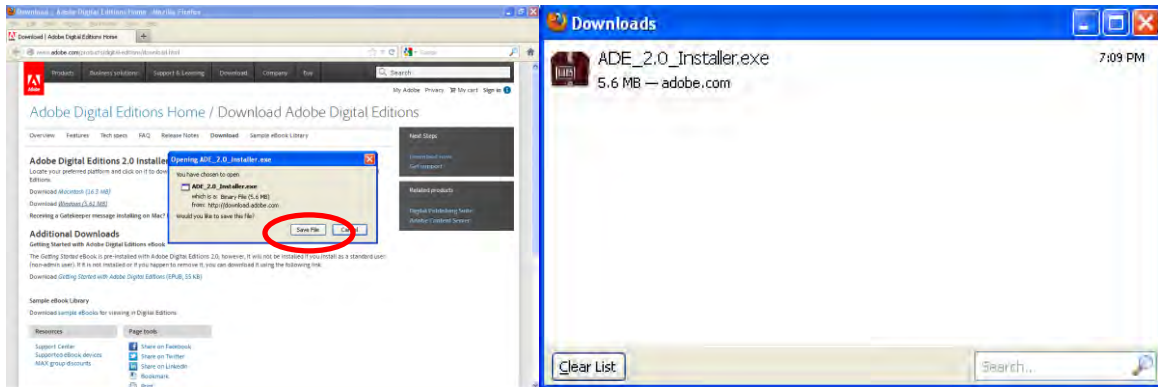


² If using a Nook HD/HD+, Nook Color, or Nook Tablet device refer to the alternate Overdrive instructions on pages 11-18 for a faster method to download eBooks.

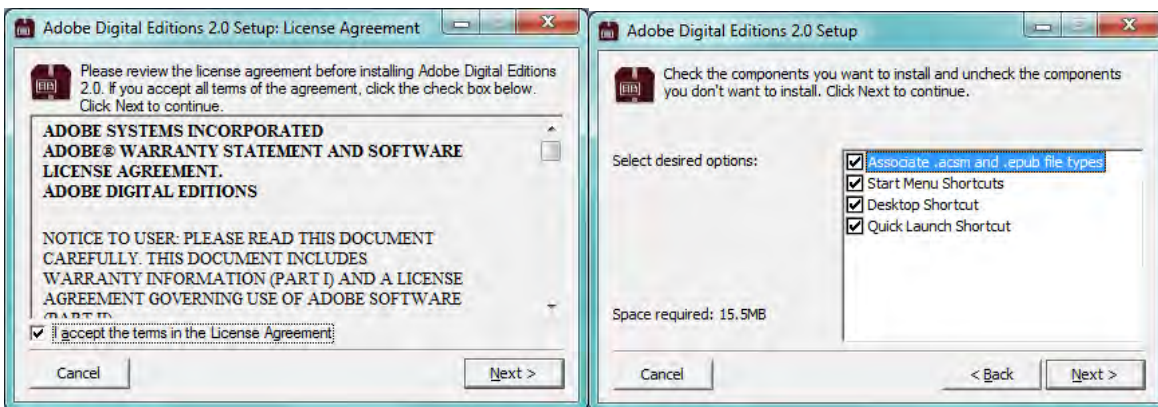
A pop up window will appear to confirm installation. If using an Internet Explorer browser choose “Run” to continue.



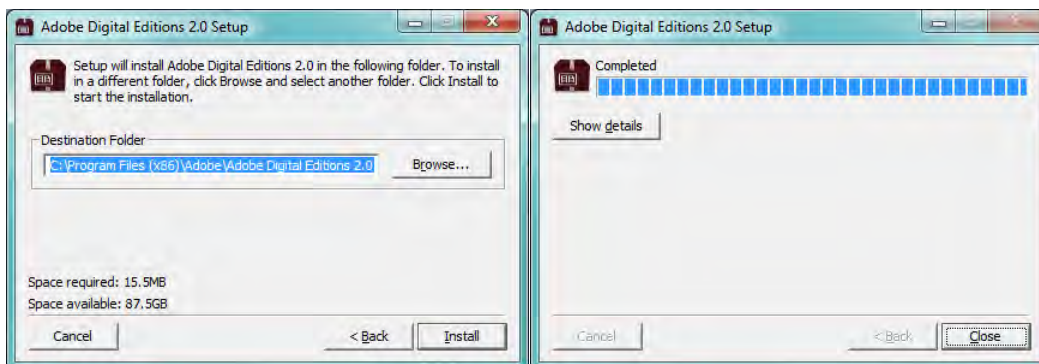
If using a different browser choose “Save As” and then double-click on the .exe file that appears in the new pop up window (see below right). When prompted choose “Run” to continue.



Once you run the downloaded file, the installer will start. Click the checkbox to agree to the terms of service and click “Next” to continue. Click “Next” again to continue (see below).

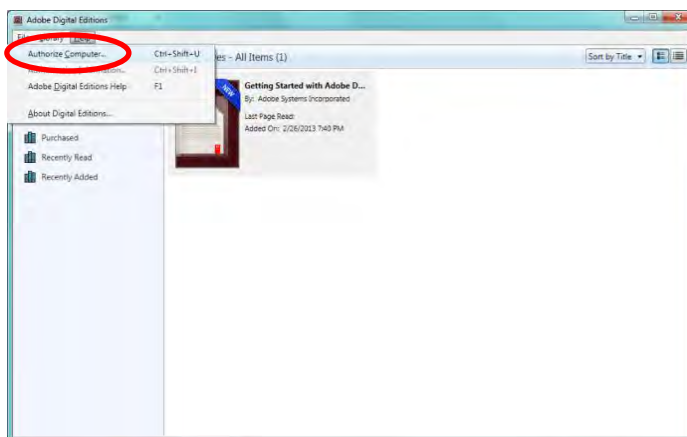


Click “Install” to begin the installation (see below – left). The program will install, when finished, click “Close” to close the installer (see below – right).

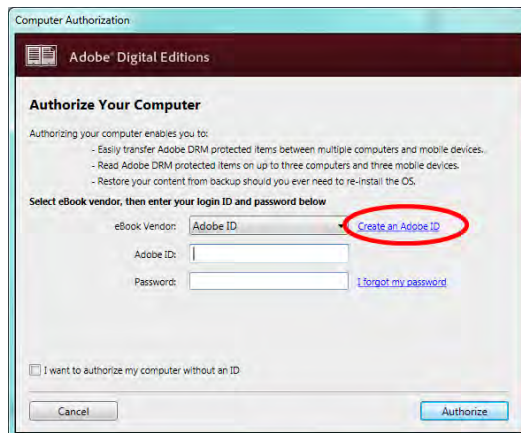


3 Enter your Adobe ID

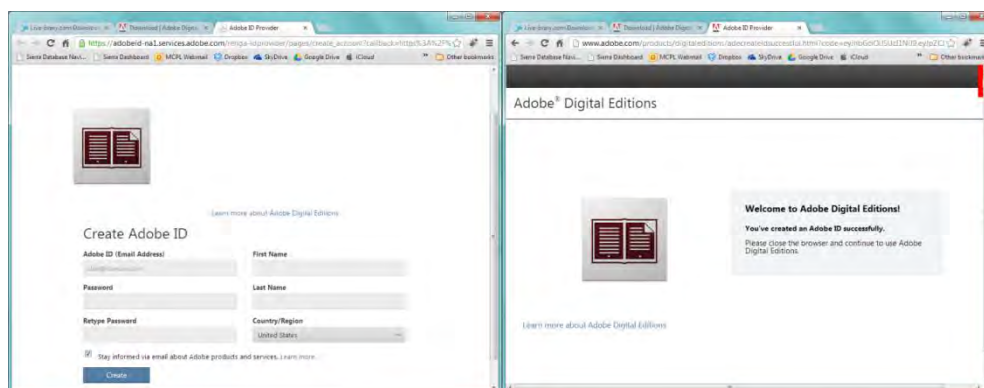
Adobe Digital Editions will start automatically after installation. Click Help > Authorize Computer (see below).



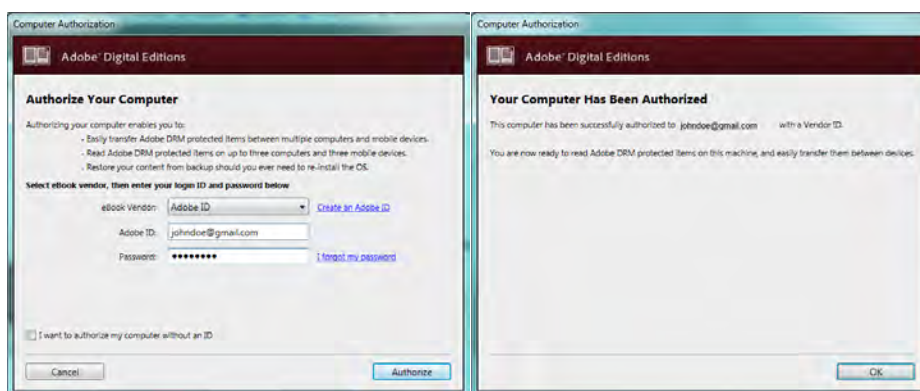
You are presented with the Authorization screen. If this is your first time downloading a book, you probably do not have a free Adobe account. You will need one, so create one by clicking “Create an Adobe ID” (see below).



You will be brought to a web page to continue. Fill out your email address, create a password for your Adobe account (type it in both boxes), then fill in your name and click “Create” (see below – left). You will get a confirmation screen that your account was created (see below – right).



You can now close your internet browser and return to Adobe Digital Editions. Enter your email address and the password you just made for your Adobe account, and then choose “Authorize” (see below – left). Your authorization will be confirmed and you can click “OK” (see below – right).



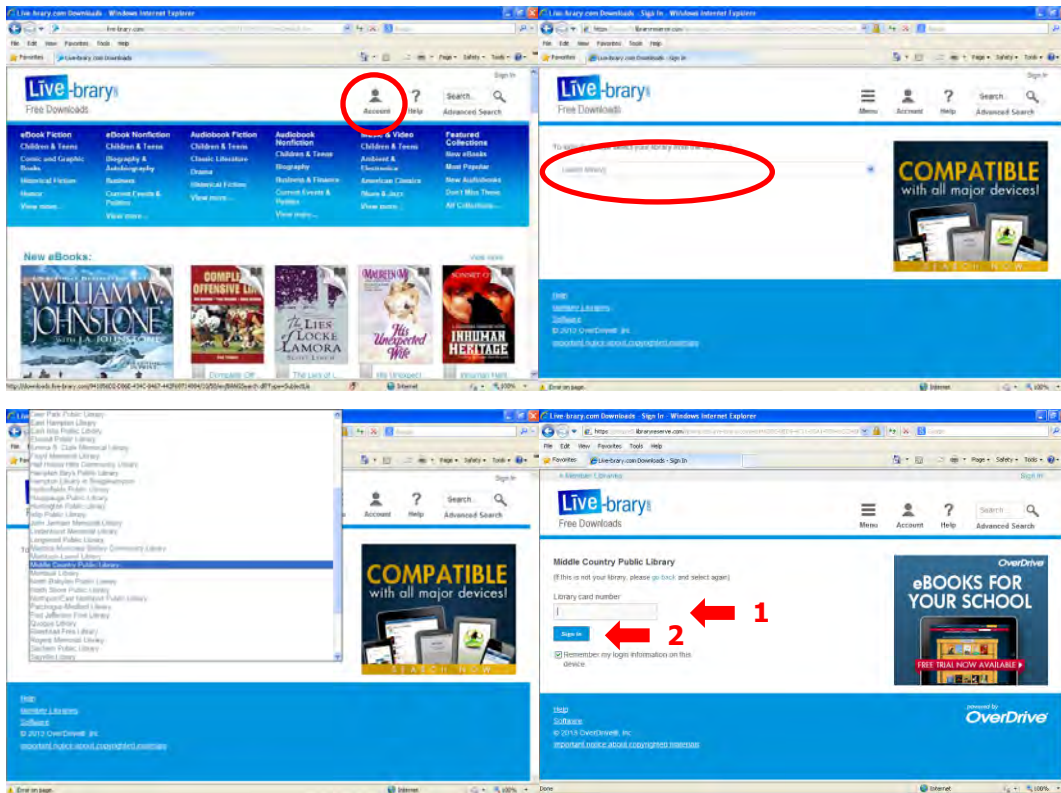
Adobe Digital Editions is now installed and activated. Time to find some eBooks!

4 Find eBooks

Return to www.live-brary.com (see step 1). This will bring you to the main screen for eBook searching and browsing.

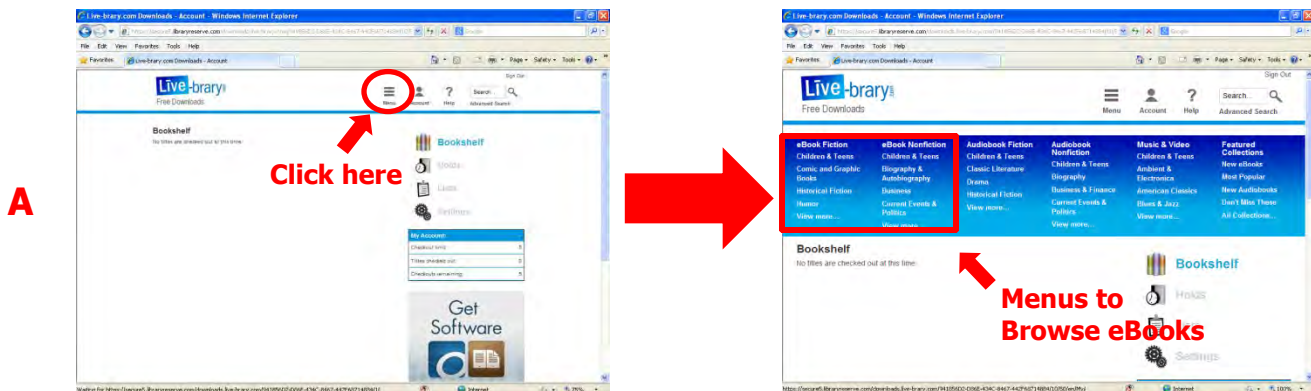
Log in by clicking “Account”. Choose your library from the drop down list. After choosing your library:

1. Enter your library barcode number
2. Click “Sign In”
(see on next page)

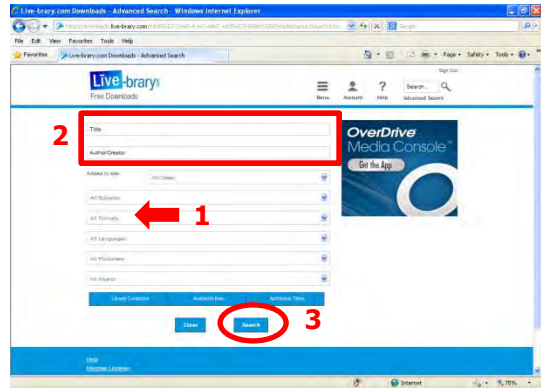
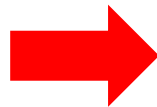
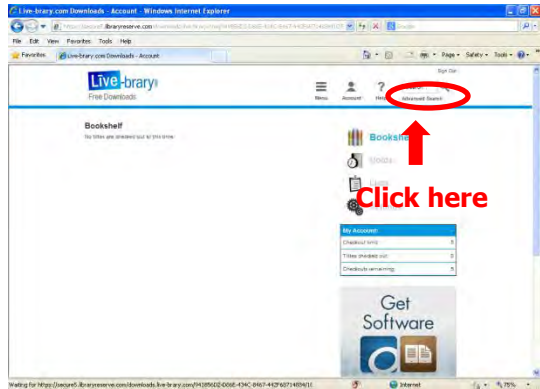


You are now logged in and can see eBook availability. Find eBooks using one of the following methods:

- A. Click “Menu” to browse for books by category, **OR**
- B. Click “Advanced Search” (**Recommended**)
 1. Instead of “All Formats” change the format box to “EPUB eBook”
 2. Type a book title or an author’s name in the corresponding search bar
Note: The search will return **all** items that contain **any** of the search terms. Use quotes to specify exact titles or names.
 3. Click “Search” to start your search!
 (see on next page)

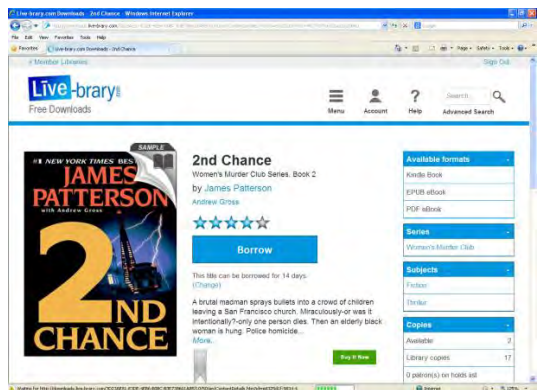
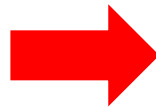
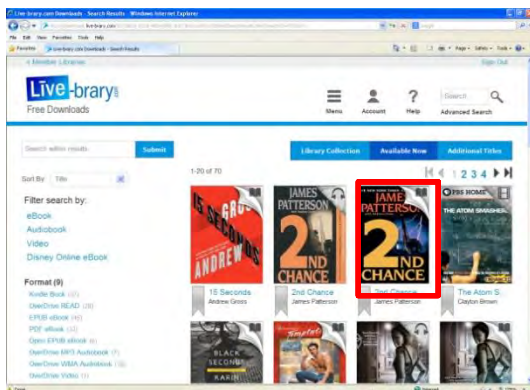


B

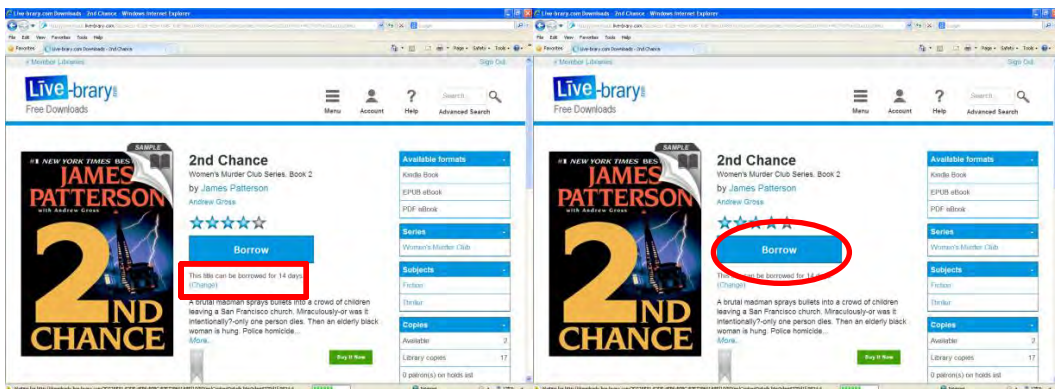


Note: eBooks will have a book icon in the upper right corner of the title's picture. Audiobooks will have a headphone icon. You can choose to see only one type by clicking the appropriate filter on the left side. You can also choose to only see eBooks that are available by clicking "Available Now." "Library Collection" includes eBooks that may need to be put on hold. Use "Additional Titles" to find titles that you may want to request.

Click on a specific title to view its eBook details.

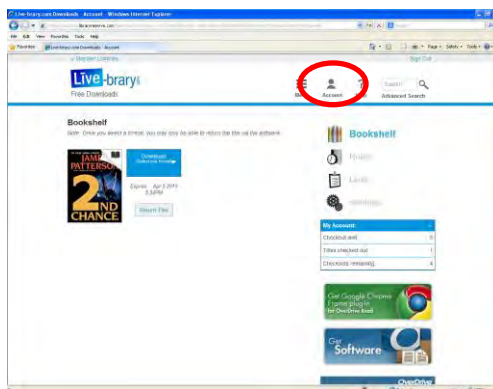


You can adjust the checkout period to either 7 or 14 days by clicking [Change] prior to borrowing the book. Click "Borrow" to move the eBook to your Bookshelf. You can currently check out up to 5 items at one time.

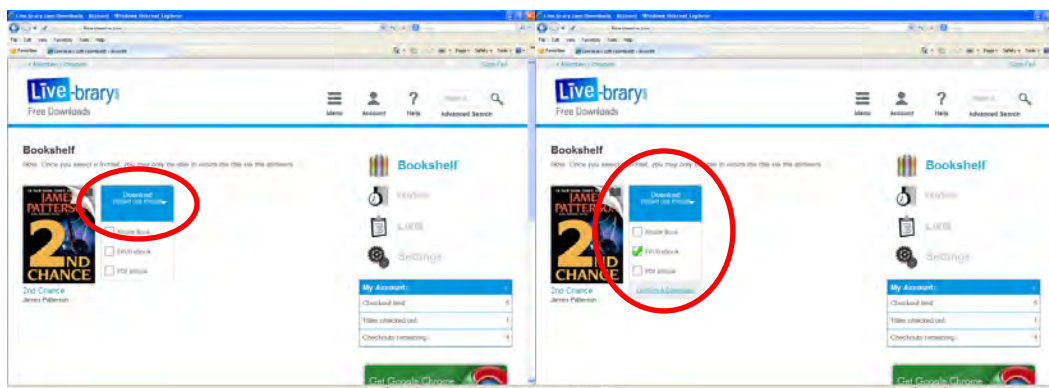


If the available button says “Place A Hold” instead of “Borrow” that means all copies of the eBook are currently checked out to other patrons. You can be added to the wait list by clicking “Place A Hold” and entering your e-mail address on the following screen. You will be notified at that e-mail address once the eBook becomes available.

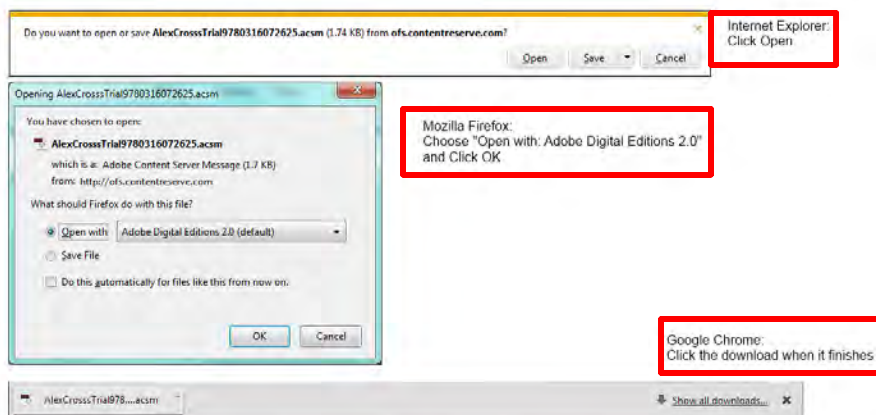
- 5 **Checkout eBooks** from the Bookshelf screen that appears after you have selected all of your books and clicked “Borrow” for each. If you are not already on this screen, click the “Account” icon to return to it.



- 6 **Transfer eBooks to your Nook** from the Bookshelf screen. If a dropdown menu is available make sure to choose “EPUB eBook” as the format. If only “PDF eBook” is listed choose PDF. Otherwise the format should appear in the blue Download box. Click “Confirm & Download”.



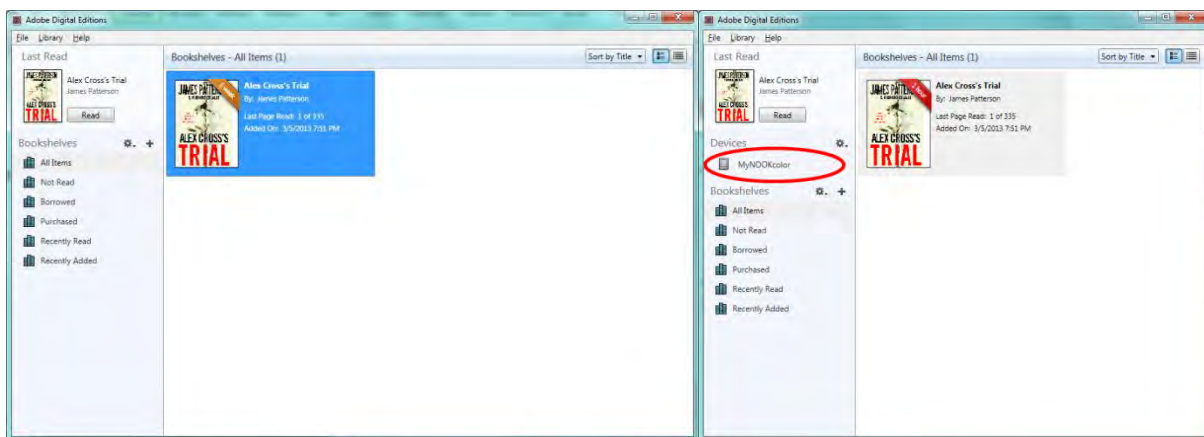
A Download Screen will display. Choose Open or Run (depending on your browser).



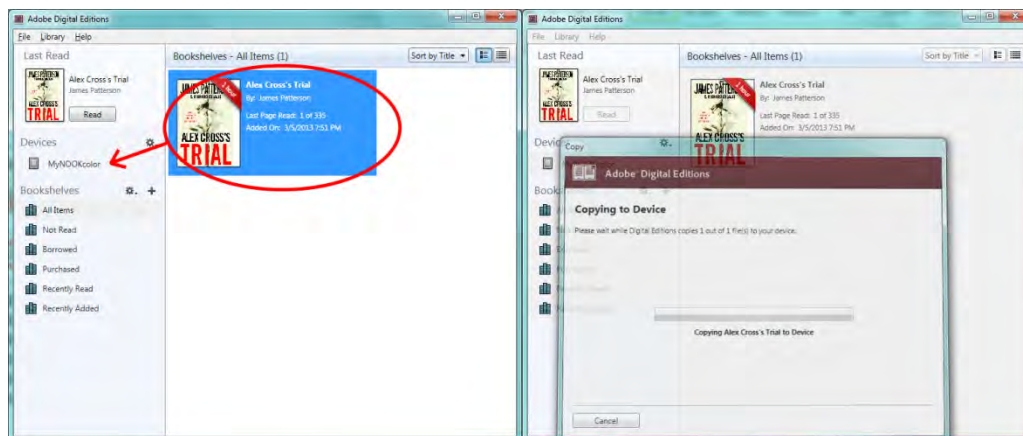
Digital Editions will open and load the eBook. Click “Library” to get to your library screen (see below).



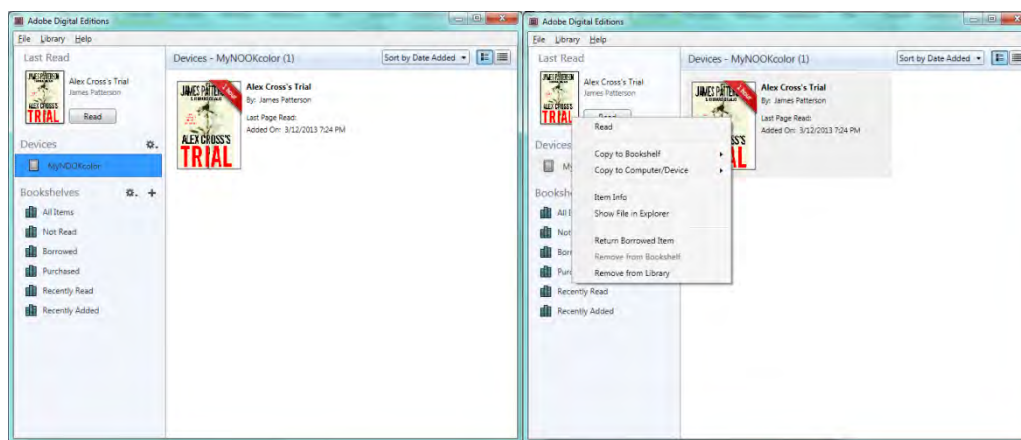
You are now at the library screen (see below – left). Attach your Nook device with the USB adapter (see “Connecting Your Nook Device to your computer” on next page). Once connected a folder will appear on the screen for the eReader device (see below - right).



Left Click and hold the book tile and drag it to the device folder. Once you drag the file to the device folder and release, it will start copying to the device. A progress status bar will appear letting you know that it is being copied (see below).



To confirm that the file was copied click on the Nook folder. The book will be listed (see below – left). Right clicking on the book will allow you to read it on your computer, get more information, copy to computer/device, show the file on your computer, return the book, or remove it from your reader library (see below – right).



Connecting your Nook device to your computer:

1. Plug the larger end of a USB cable into an available USB port or a powered USB hub connected to your computer.
2. Connect the other end of the USB cable to the micro-USB port on the bottom of your Nook.


Note: When connected to your computer, your Nook will go into USB drive mode and its battery will be recharged by the computer. Your wireless service is temporarily shut off and you will not receive any of your subscriptions while in this mode. Also, your Nook is not usable as a reading device while you are in USB drive mode, but will return right to where you were when you eject the Nook from your computer.

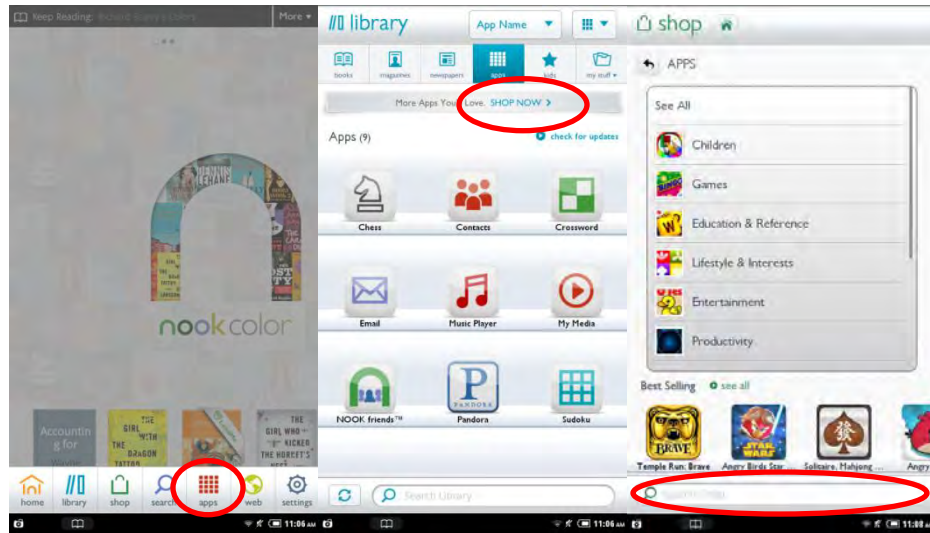
Safely eject your Nook from your computer and unplug the USB cable once you have finished transferring eBooks to your Nook. You have now successfully downloaded your eBook, enjoy!

Please note that after the checkout period has ended, items will be automatically returned and will no longer be accessible. You do not need to do anything unless you wish to return a book early. There are no late fees.

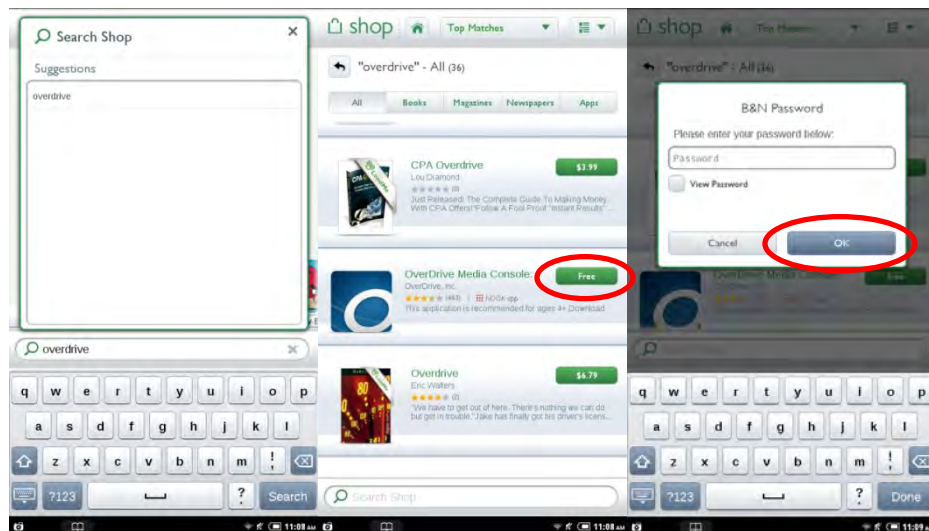
Step By Step (Audiobooks – Nook Color models only)

Note: This method will also work to download eBooks to any Nook HD/HD+, Nook Color, or Nook Tablet device.

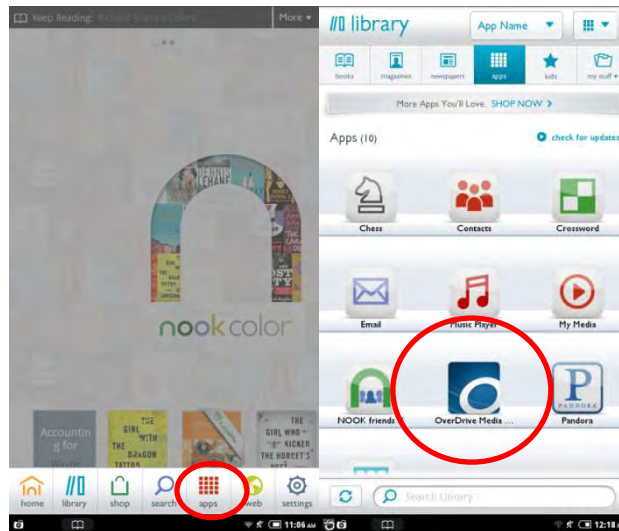
- 1 **Download the OverDrive app** to your Nook by completing the following steps. From the Home screen click the  button to bring up the bottom menu bar and select “apps”. Click “Shop Now” to bring up the search bar for the Nook Shop and search for “Overdrive”.



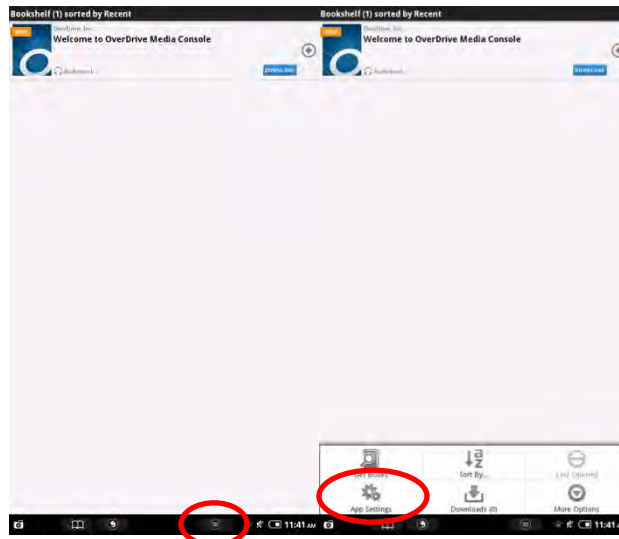
Scroll through the list to find “OverDrive Media Console”. Download the free Overdrive app by clicking “Free” and then “Confirm”. When prompted enter your B&N Password and click OK.



Click the **N** button to bring up the bottom menu bar and select “apps”. You will now see OverDrive on the main app screen. Click it to open Overdrive.

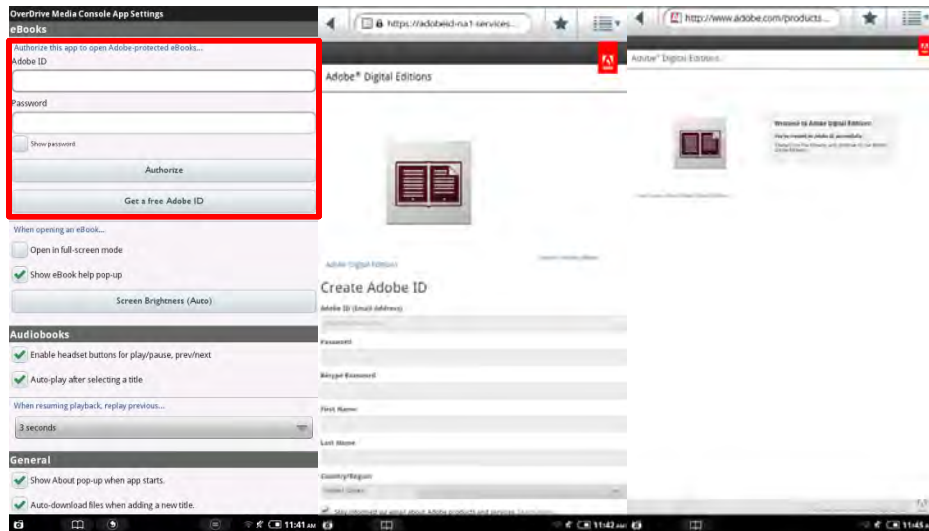


In Overdrive you will be taken to the Bookshelf screen where a Welcome book is displayed. Click on the menu button at the bottom of the screen to open the menu options and click on “App Settings”.



2 Enter your Adobe ID

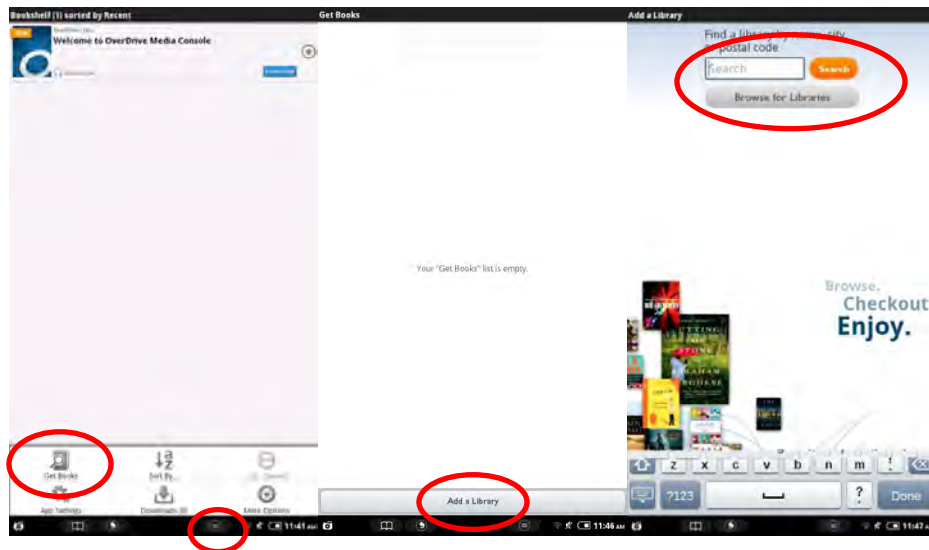
If you already have an Adobe ID and password enter them and click “Authorize”. If this is your first time using Live-brary free downloads, you must create an Adobe ID by clicking “Get a free Adobe ID”. Fill in the information requested on the page that opens and choose “Create” when finished. A confirmation screen will appear.



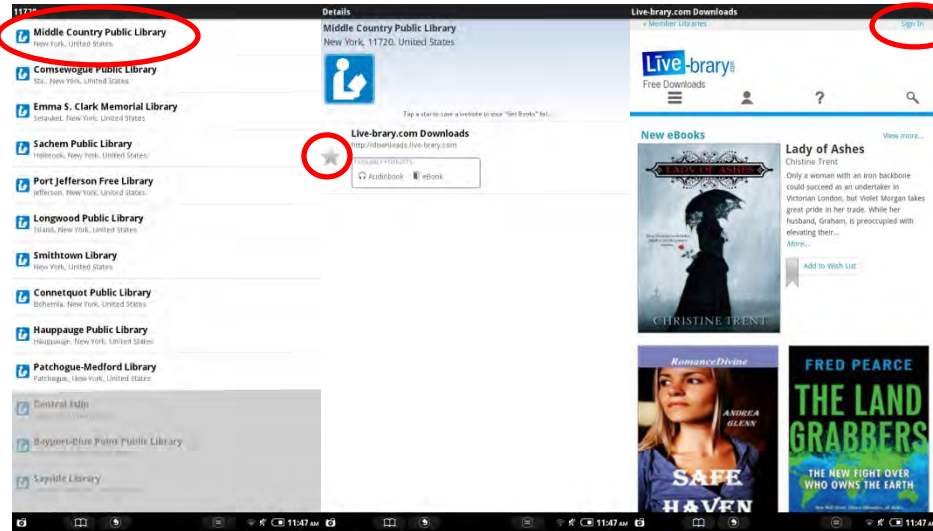
Now go back to the Overdrive app to authorize it with your Adobe ID and password.

3 Add Live-brary to your Overdrive app

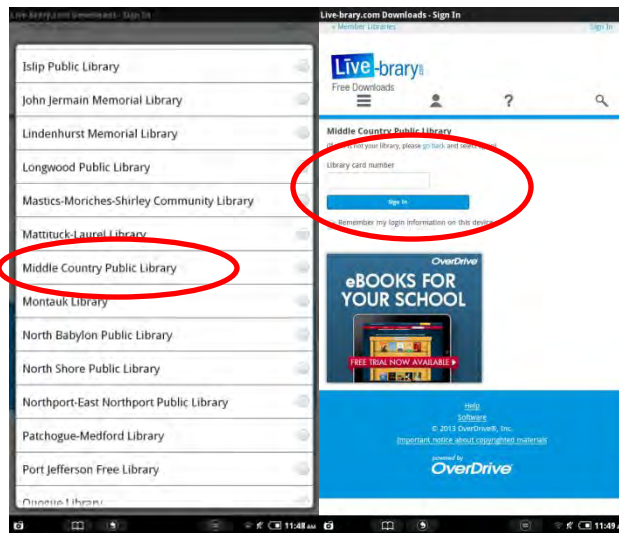
Click on the menu button at the bottom of the screen to open the menu options and click on “Get Books”. Click on “Add a Library” and enter your library name, city or postal code in the search box that appears. Click “Search”.



Scroll down until you find your library and choose it. Tap the star outline to save Live-brary Downloads to the Overdrive app. Then tap “Live-brary Downloads” to enter the site. Click the “Sign In” button on the next screen to log in to Live-brary.

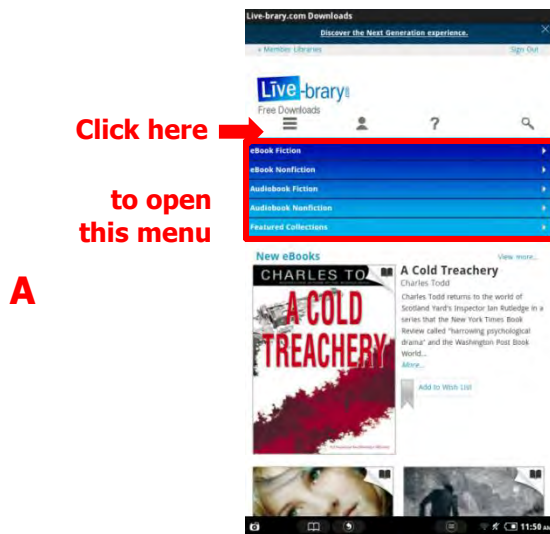


Choose your library from the dropdown. Then enter your library card number. You may want to choose “Remember me on this device” for convenience. After you tap “Sign In” you will be brought back to the main Live-brary page. Time to find some Audiobooks!



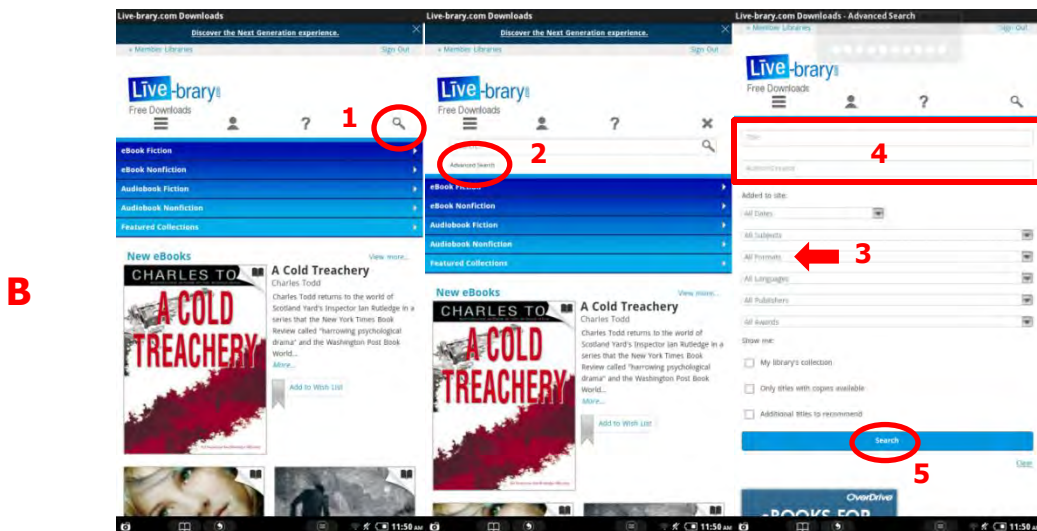
4 Find Audiobooks using one of the following methods:

A. Click “Menu” to browse for books by category



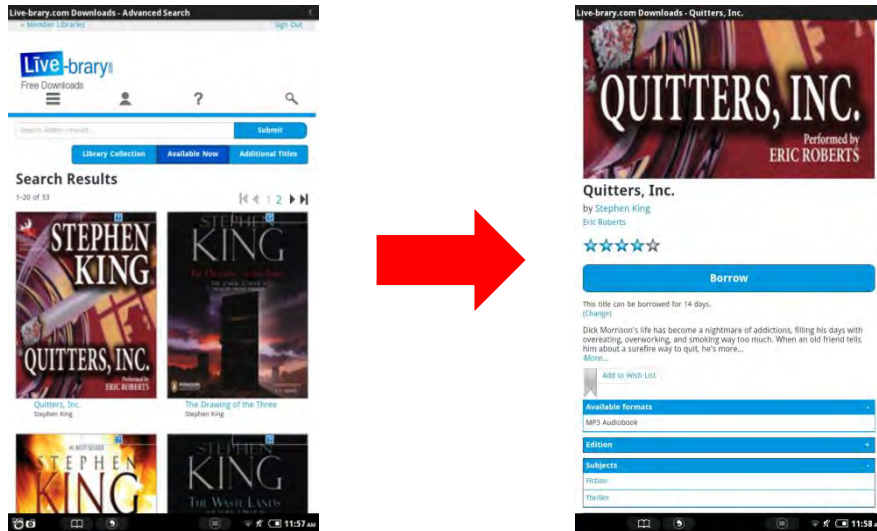
B. Perform an Advanced Search (Recommended)

1. Click the magnifying glass to open the search bar
 2. Click “Advanced Search”
 3. Instead of “All Formats” change the format box to “Overdrive MP3 Audiobook” (Nook Color devices only - for eBooks choose “EPUB eBook”)
 4. Type a book title or an author’s name in the corresponding search bar
- Note:** The search will return **all** items that contain **any** of the search terms. Use quotes to specify exact titles or names.
5. Click “Search” to start your search!

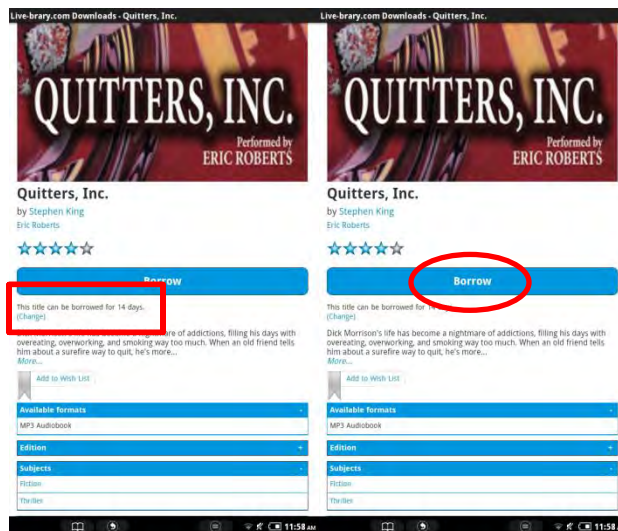


Note: eBooks will have a book icon in the upper right corner of the title's picture. Audiobooks will have a headphone icon. You can choose to see only one type by clicking the appropriate filter on the left side. You can also choose to only see Audiobooks that are available by clicking "Available Now." "Library Collection" includes Audiobooks that may need to be put on hold. Use "Additional Titles" to find titles that you may want to request.

Click on a specific title to view its Audiobook details.

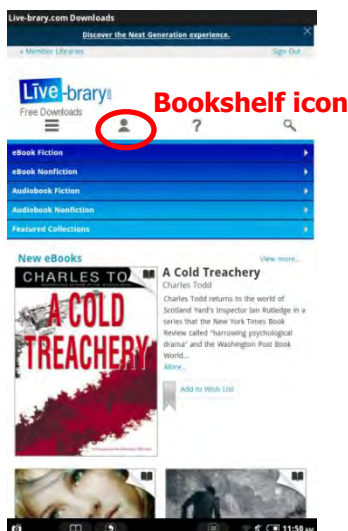


You can adjust the checkout period to either 7 or 14 days by clicking [Change] prior to borrowing the book. Click "Borrow" to move the book to your Bookshelf. You can currently check out up to 5 items at one time.

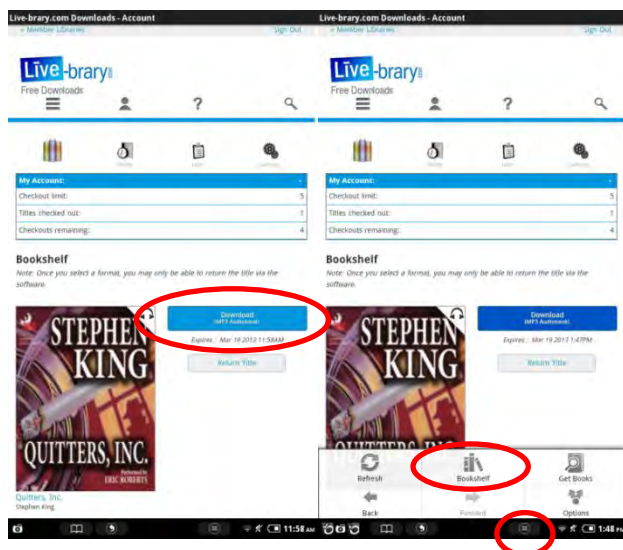


If the available button says "Place A Hold" instead of "Borrow" that means all copies of the Audiobook are currently checked out to other patrons. You can be added to the wait list by clicking "Place A Hold" and entering your e-mail address on the following screen. You will be notified at that e-mail address once the book becomes available.

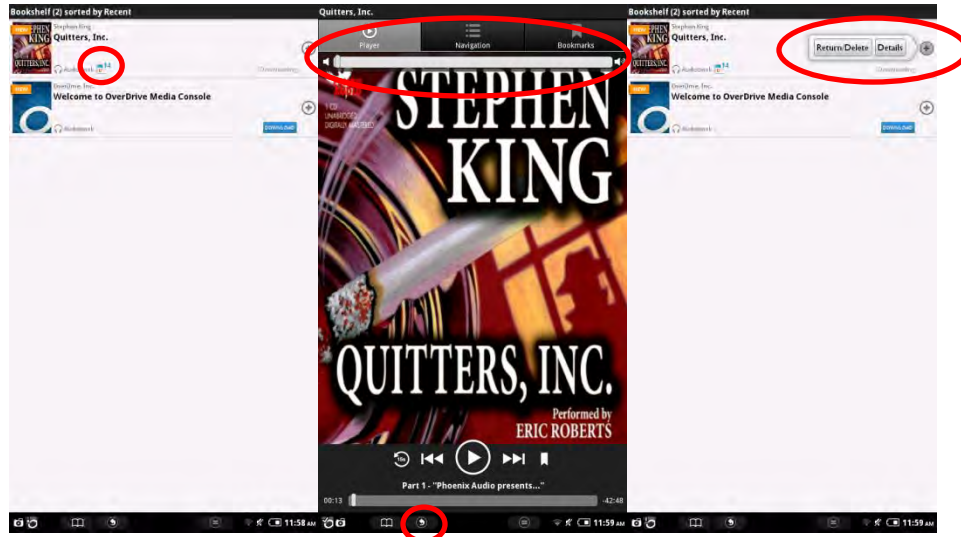
- 5 **Checkout Audiobooks** by clicking the Bookshelf icon once you have selected all of your books and are ready to checkout.



- 6 **Transfer Audiobooks to your Nook** from the Bookshelf screen. If a dropdown menu is available make sure to choose “OverDrive MP3 Audiobook” as the format (*Nook Color devices only* - for eBooks choose “EPUB eBook” if available, if only “PDF eBook” is listed choose PDF). Otherwise the format should appear in the blue Download box. Click “Download” to deliver the book to your device and then click “Bookshelf” from the menu screen to view your downloaded books.



You will now be back at the Overdrive app bookshelf screen. You will see how many days you have left to read your item, indicated by a calendar with the number of days in the upper right corner (see below – left). Once the book is downloaded, you can click on it to begin listening. Press play to begin the Audiobook. There are also options to go back to the bookshelf (see below – middle, circled arrow), and to adjust the volume (see below – middle, circled slider bar).



Once you are finished with your book, you can delete it from your Nook. From the Overdrive bookshelf screen click the “+” to the right of the title (see above – right). Clicking the “Return/Delete” button will prompt you to “Return then Delete” or “Delete Only”. Choosing “Return then Delete” will cause the item to be returned and it will no longer be on your account. Choosing to “Delete Only” will cause the item to be deleted but it will still be checked out to you, so you can download it again if you need to.

Please note that after the checkout period has ended, items will be automatically returned and will no longer be accessible. You do not need to do anything unless you wish to return a book early. There are no late fees.